

HOUSING REQUEST FORM

“Believe in God’s Miracles” 142nd Session
Grand Chapter of Kansas, Order of the Eastern Star
Tuesday, April 17 through Thursday, April 19, 2018

PLEASE MAKE YOUR HOUSING RESERVATION USING THIS FORM AND SEND TO:

Pauline H. Yockey, PGM – Housing Chairman
900 SW 31st Street – Apt. 108, Topeka, KS 66611-2194

NO TELEPHONE RESERVATIONS WILL BE TAKEN and all reservations will be first come first serve.

**If CANCELLATION is necessary, call the Housing Chairman at 785-266-3918 until Sunday, April 15, 2018.
After Sunday call 785-221-7583. DO NOT CALL THE HOTEL.**

Use **One (1)** Housing Request Form per Room and PLEASE print all information.

RESERVATION DEADLINE IS FRIDAY, MARCH 15, 2018

Please make a reservation for the following:

Name/Title _____

Address: _____ Phone # _____

City, State & Zip: _____

ARRIVAL DATE _____ DEPARTURE DATE _____

There will be no late check-out. Storage area will be available for luggage if you will be leaving after check-out time.

LIST ALL OTHERS STAYING IN THE SAME ROOM.

Will room charges be split: yes ___ no ___

Name/Title: _____ Phone #: _____ Arrival _____ Departure _____

Name/Title: _____ Phone # _____ Arrival _____ Departure _____

Name/Title: _____ Phone # _____ Arrival _____ Departure _____

CHECK IN TIME: 4:00 PM

CHECK OUT TIME: 12:00 (noon)

Select room type:

Two Queen Beds _____ One King Bed _____ **Room Rate per night: \$109.18 (includes tax)**

Three Queen Beds _____ **Room Rate per night: \$138.22 (includes tax)**

Special requests _____

We will do our best to accommodate your choice, but no guarantee is extended.

ALL ROOMS ARE NON-SMOKING

ROOM RESERVATIONS MUST BE GUARANTEED BY CREDIT CARD

Credit Card Number _____

EXPIRATION DATE _____

**RAMADA HOTEL AND CONVENTION CENTER – Downtown Topeka
420 SE 6TH AVENUE, TOPEKA, KS 66607**

FOR CONFIRMATION YOU MUST ENCLOSE A SELF ADDRESSED STAMPED ENVELOPE